



Minutes  
Board of Directors  
December 5, 2012, 11 a.m. eastern  
218-339-4300, 1090765

**I. Introductions**

Ralph Adams  
Nancy Allen  
Sam Bell  
Robert Boltz  
Jim Buhrmaster  
Dr. Thomas Butcher  
Steve Clark  
Sean Cota  
Eric DeGesero  
Dave Glendon  
Allison Heaney  
Jeff Jenkins  
Barry Knox  
Chris Keyser  
Nancy Kister  
Roger Marran  
David Neill  
Mike Neish  
Ed Noonan  
Mark Petrunis  
Carla Romita  
Charles Stafford  
Jeff Witham  
Jack Woodfin  
Keith Wrisley

Mr. Huber called roll and announced that a quorum was met.

Mr. Ed Noonan, Chairman called the meeting to order at 11:07 a.m. eastern standard time.

**II. Minutes**

A motion to approve minutes from the May 2, 2012 board meeting was made by Mr. Ralph Adams and seconded by Mr. Bob Boltz and approved by voice.

**III. Financials**

Treasurer John Maniscalco highlighted key items of interest from the monthly reports ending October 1, 2012.

#### Statement of Activities:

Report shows "Remittance Revenue Net of Refunds" zero, and "Total Expenses" of \$310,952. Factoring in "Total Grants & State Rebates" of (\$41,068) resulted in a "Total Expenditure" and "(Decrease) in Net Assets" of \$269,884;

#### Statement of Financial Position:

The report's "Total current assets" plus "Total property and equipment" resulted in "Total Assets" of \$2,970,984. After factoring in "Total current liabilities" of \$2,381,976 the ten months ending October 31, 2012 left NORA with "Total net assets" of \$589,008.

There was a general discussion about financials.

A Motion to accept statement of activities and financial position was made by Ms. Allison Heaney and seconded by Mr. Jim Buhmaster and duly approved by voice.

#### **IV. By-Laws Revisions**

Mr. Huber discussed that the affected section of the by-laws currently reads:

Section 5.04 Term of Office. The nominees for Chairman of the Board, 1st Vice Chairman of the Board, 2nd Vice Chairman, President, Treasurer and Secretary after receiving a majority of the votes cast by the Directors at the last scheduled meeting in any calendar year shall be declared duly elected and shall take office the following January 1, to serve for a term of one (1) year, or until a successor has been duly qualified and elected.

The Chairman of the Board and any officer shall not be eligible to succeed himself unless it shall be the judgment of a majority of the Directors that the interests of the Alliance are best served by re-nomination. Eligibility for re-election shall extend for a term of one (1) additional year only.

The amendment is designed to strike the last line

"Eligibility for re-election shall extend for a term of one (1) additional year only"

This change will allow Ed Noonan to renew for another term while NORA is in the process of trying to get reauthorized. This change is only for the current term and a thorough review will be done after reauthorization.

Mr. Bob Boltz moved that we do not elect officers at this time, thus allowing Ed Noonan to continue as Chairman. This motion seconded by Mr. Eric Degesero and duly approved by voice.

There was a general discussion about the changes.

#### **V. Hurricane Sandy – Oilheatingstorm.com**

Mr. Don Farrell discussed the devastation wrought by Super Storm Sandy has stretched recovery resources to their limits. The oilheating industry groups shown here have prepared a web site so you may have quick and convenient access to information about the recovery effort. Mr. Don Farrell

asked that people distribute this information to those who are in need or would like to help. There was a general discussion about this initiative.

## **VI. Education and Training Update**

Mr. Huber discussed the E&T program and the lack of advancement because of funding. He stated that BPI has accepted the NORA Silver Certification under BPI certification. Mr. Huber stated that the NORA Store is selling the OTM's on a regular basis and year to date, there have been about 30,000 books sold.

## **VII. Research and Development Update**

Mr. Tom Butcher discussed the current activities that NORA is working on. There are several projects being done with Biodiesel. There is work being done on several pumps and seals and how they respond to biodiesel. Additionally we are continuing work on thermo-photovoltaics, evaluating alternative heat exchangers and better venting.

There was a general discussion about the R&D projects.

## **VIII. Legislative Update on NORA**

Mr. Huber discussed NORA's current position and NORA Legislation efforts. Mr. Huber discussed how the process works and the time frame when working to get a bill passed.

There was a general discussion about both of the bills.

### **a) Lame Duck Session**

NORA is trying to get on an energy bill that will allow short term reauthorization

### **b) Next Congress**

If NORA does not get reauthorized in Lame Duck, NORA will work for reauthorization in 2013.

There was a general discussion about reauthorization.

## **VIII. Executive Committee and Chairman Elections**

There will be no Executive Committee elections; all position will remained unchanged in 2013.

## **IX. New Business**

NONE

## **X. Old Business**

NONE

**XI. Adjournment**

Mr. Chairman adjourned the meeting at 12:06 pm EST